

WSPMA MEETING. 12th January 2010 @ Pulborough Medical Group

Those present: Paula Salerno, Jill Grey, Perry Anderson, Katie Hill, Liz Coulthard, Karen Sallis

Attending: Adrian Woolley; HIS

Apologies: Sandy Maslen, Maura Preece, Julie Hannaford, Jo Wadey, Tracey Osborne

1. SUMMARY CARE RECORDS. The West Sussex mail out will be on 5.3.10. DOH is paying for it provided it is completed before the end of March. There will still be delays in uploading data as most practice servers will need to be upgraded. Training will take place in each locality – a location for each will need to be nominated. AW agreed to send the powerpoint presentation for practices to use.
2. WORKSHOPS. LC reported that she has three sponsors for each of the Jan and Feb workshops so far. She is aiming for four so if any of us have contact with reps then point them in her direction. PA reported that there are 50 delegates signed up for Darius' wkshp and 45 for the IM&T BigMouth event.
3. CONFERENCE. Suggestions for workshops include nursing homes, adult protection and CQC. There would be a mini AGM at the conference.
4. SUBGROUPS. Training and communication sub groups to meet before the next committee meeting.
5. TREASURER. Cash flow is now very difficult as th PCT have not paid any claims. The Cisswood House cheque has not been cashed but otherwise we would have been overdrawn. The deposit for The Avisford is due in February. PA agreed to ring Jeremy Hogan to find out what the hold up is. LC will send PA details of any outstanding amounts and invoice numbers.
6. INCIDENT REPORTING. KH attended a meeting on behalf of WSPMA. Jonathon Davies has been charged with setting up incident learning and reporting system in Primary Care. Discussed and felt that the PCT would have to be very specific about how they would use the information. It should not be used for performance management or linked to any Balance Scorecard etc. It was agreed that we would send KH our practice templates for significant events for her to take to the next meeting.
7. NEXT MEETING. May 17th 8.30am @ Pulborough.