

Notes of Meeting
WSPMA
Monday 31st January 2011
Chair KS

Those present: KS, LC, MP, JG, TB, PA, KH & PS
 Apologies: JW, JH, TO, SM

Action

Minutes & Matters arising

- Not aware that TO had received a response from her letter to John Wilderspin or Steven Pollock in respect of matching patient expectations with demands on GP's to 'watch every script'
- Group believes the non-clinical training budget remains unified for core programmes and there remain some funds left over for the north and south re protected learning. Not sure where budgets sits and who administered by. TO to clarify. Appears the LMC have excluded Sussex from their training programme as thought they were doing 'own thing'. KS thought it had been agreed for WSPMA & LMC to work together, this also needs clarification.

TO

Treasurers Report

Apologies no handouts today. November committee re-imburement remains unpaid. There had been some staff changes at the PCT with Kate Skeete being on long term sick. LC had now had a promise that the invoices were at the top of the pile. Louise Watson has to approve all WSPMA invoices. Louise had sent JW an email suggesting that WSPMA had gone over budget, this isn't actually the case as our accounting year runs from June to May, every thing is documented if required by PCT. There is a concern however that WSPMA will not receive any further funding and the worse case scenario would be that there was no money for the conference. There is a safety net of the sponsorship monies totalling £12k. If funds are tight and PCT do pull the funding then we will consider nominal fee for the conference. Committee agreed that if it would help cash flow they were happy to hold off payment for expenses in the short term.

Membership Update

JH not present today to give update - there were 97 members as at the last meeting.

Patient Involvement Road show

Aim to promote practice engagement, for PM's or anyone interested in patient involvement. Howard Lewis and Sue Pumphrey and patient reps will attend. Approx 15 delegates at each of the 4 venues.
 The Hawth 2nd March
 St Lawrence Avenue Surgery 8th March
 Billingshurst Village hall 17th March
 Tangmere 29th March
 All at midday – 2.00pm, uncertain if Billingshurst booked. LC will check.
 All agreed that it was appropriate to have sponsorship as not open to the public and any patient attending will be specifically invited /speaking. I stand at each venue would be adequate.
 There is likely to be in the new QoF a marker of £1.00 per patient for all those patients involved in commissioning decisions. This would be great to target specific groups about service re-design.

LC

<p>Annual Conference & AGM</p> <p>Discussion whether the AGM should form part of the annual conference or be a separate meeting. JW had said she thinks it should be separate. All felt that the AGM had not been intrusive last year but the re-elections for board members didn't feel comfortable. Suggest each locality holds elections in April for a WSPMA rep. Then ensure voting papers are sent out in plenty of time for the AGM.</p> <p>No workshops had been set up this year to date as uncertainties re budgets. LC had arranged a good deal re conference and staying overnight. £99.00 to include dinner and breakfast. David Jenner arranged for motivational talk. Members to do own booking quoting a provided reference. Members to mention in their localities. Confirmed speakers are David Jenner, Tim Foukes and Barbara Poynton.</p> <p>Workshops:</p> <ul style="list-style-type: none"> ▪ Managing Nurses – Marilyn Eveleigh ▪ Thornfields – PPA or something else (LC will obtain programme) <p>Suggestions for 3rd workshop:</p> <ul style="list-style-type: none"> ▪ Clair Byram Q&A session 15 mins ▪ Peninsula ▪ CQC – KS will approach CQC to find out more ▪ Federation north & south ▪ Insight re new QoF April (decided better to be a separate ½ day session) ▪ Tracey Amatt – partnership agreement 	<p>All</p>
<p>Committee Meetings</p> <p>Agreed to try and tie these in with the lunch and learns to save a separate trip, next meeting will be at St Lawrence Surgery on 8th March at 10.00am (JW to confirm ok)</p>	<p>JW</p>
<p>AOB</p> <p>Room Usage – Issues concerning a service charge for Sx Partnership Trust room usage for the Time to Talk service. The north of the county had been dealing with Sara Pickford and the South with Ed Brennan. JG had numbers of practices in AAW that are providing rooms for free and will dust these off and share with group. Some practices have refused to have the counsellors and in those areas rooms have been found outside practices which the Trust are paying a rent for! Some practices have little choice because the building is PCT owned. Practices in the south had until recently had the depression enhanced service which went some way to compensating them. Agreed this should be taken to the LMC as this is affecting every non PCT owned building.</p> <p>Funding next year – Concerns whether WSPMA will continue to receive funding for next year. Not sure who we would send the business plan to? Would there be any flexibility in the operating plan monies?</p>	<p>JG</p> <p>KH</p>